

LEGISLATIVE SUMMARY SHEET
Tracking No. 0102-23

DATE: May 11, 2023

TITLE OF RESOLUTION: AN ACTION RELATING TO THE NAABIK'ÍYÁTI' COMMITTEE AND NAVAJO NATION COUNCIL; AMENDING CAP-10-23, THE NAVAJO NATION FISCAL RECOVERY FUND DELEGATE REGION PROJECT PLAN FOR HONORABLE HELENA NEZ BEGAY'S DELEGATE REGION (CHAPTERS: COPPERMINE, K'AIBII'TO, LECHEE, TONALEA/RED LAKE, BODAWAY/GAP), TO INCLUDE ADDITIONAL PROJECTS FOR THIS DELEGATE REGION

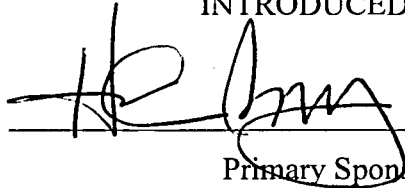

PURPOSE: This resolution, if approved, will include additional FRF-Eligible projects to Hon. Helena Nez Begay's Fiscal Recovery Fund Delegate Region Projects Plan (Chapters: Coppermine, K'aibii'to, LeChee, Tonalea/Red Lake, Bodaway/Gap) enacted under CAP-10-23.

This written summary does not address recommended amendments as may be provided by the standing committee. The Office of Legislative Counsel requests each Council Delegate to review the proposed resolution in detail.

5-DAY BILL HOLD PERIOD 10/12
Website Posting Time/Date 3:57 PM / 05-12-23
Posting End Date: 05-17-23
Eligible for Action: 05-18-23

1 PROPOSED NAVAJO NATION COUNCIL RESOLUTION
2 25th NAVAJO NATION COUNCIL — First Year, 2023

3
4 INTRODUCED BY

5 
6 _____
7 Primary Sponsor 

8
9 TRACKING NO. 0102-23

10
11 AN ACTION

12 RELATING TO THE NAABIK'ÍYÁTI' COMMITTEE AND NAVAJO NATION
13 COUNCIL; AMENDING CAP-10-23, THE NAVAJO NATION FISCAL
14 RECOVERY FUND DELEGATE REGION PROJECT PLAN FOR
15 HONORABLE HELENA NEZ BEGAY'S DELEGATE REGION
16 (CHAPTERS: COPPERMINE, K'AIBII'TO, LECHEE,
17 TONALEA/RED LAKE, BODAWAY/GAP),
18 TO INCLUDE ADDITIONAL PROJECTS FOR THIS DELEGATE REGION

19
20 BE IT ENACTED:

21
22 SECTION ONE. AUTHORITY

- 23 A. The Navajo Nation Council is the governing body of the Navajo Nation. 2 N.N.C.
24 §102(A).
25 B. The Naabik'iyáti' Committee is a standing committee of the Navajo Nation Council
26 with the delegated responsibility to hear proposed resolution(s) that require final
27 action by the Navajo Nation Council. 2 N.N.C. § 164(A)(9).
28 C. Navajo Nation Council Resolution No. CJN-29-22, incorporated herein by reference,
29 mandates that Navajo Nation Fiscal Recovery Fund ("NNFRF") Delegate Region
30 Project Plans be approved by Navajo Nation Council resolution and signed into law

1 by the President of the Navajo Nation pursuant to 2 N.N.C. § 164 (A) and 2 N.N.C.
2 §§ 1005 (C) (10), (11), and (12).

3 D. Navajo Nation Council Resolution No. CAP-10-23, herein by reference, mandates that
4 amendments to the Navajo Nation Fiscal Recovery Fund Delegate Region Project Plan
5 for Honorable Helena Nez Begay's Delegate Region (Chapter: Coppermine,
6 K'aibii'to, LeChee, Tonalea/Red Lake, Bodaway/Gap) be approved by a Navajo
7 Nation Council resolution and signed into law by the President of the Navajo Nation
8 pursuant to 2 N.N.C. § 164 (A)(17), and 2 N.N.C. §§ 1005 (C) (10), (11), and (12).

9
10 **SECTION TWO. FINDINGS**

11 A. Navajo Nation Council Resolution No. CJN-29-22, AN ACTION RELATING TO
12 THE NAABIK'ÍYÁTI' COMMITTEE AND NAVAJO NATION COUNCIL;
13 ALLOCATING \$1,070,298,867 OF NAVAJO NATION FISCAL RECOVERY
14 FUNDS; APPROVING THE NAVAJO NATION FISCAL RECOVERY FUND
15 EXPENDITURE PLANS FOR: CHAPTER AND REGIONAL PROJECTS; PUBLIC
16 SAFETY EMERGENCY COMMUNICATIONS, E911, AND RURAL
17 ADDRESSING PROJECTS; CYBER SECURITY; PUBLIC HEALTH PROJECTS;
18 HARDSHIP ASSISTANCE; WATER AND WASTEWATER PROJECTS;
19 BROADBAND PROJECTS; HOME ELECTRICITY CONNECTION AND
20 ELECTRIC CAPACITY PROJECTS; HOUSING PROJECTS AND
21 MANUFACTURED HOUSING FACILITIES; BATHROOM ADDITION
22 PROJECTS; CONSTRUCTION CONTINGENCY FUNDING; AND REDUCED
23 ADMINISTRATIVE FUNDING, was signed into law by the President of the Navajo
24 Nation on July 15, 2022.

25 B. CJN-29-22, Section Three, states, in part and among other things, that

- 26 1. The Navajo Nation hereby approves total funding for the NNFRF Chapter
27 and Chapter Projects Expenditure Plan from the Navajo Nation Fiscal
28 Recovery Fund in the total amount of two hundred eleven million two
29 hundred fifty-six thousand one hundred forty-eight dollars (\$211,256,148)
30 to be divided equally between the twenty-four (24) Delegate Regions in the

1 amount of eight million eight hundred two thousand three hundred forty
2 dollars (\$8,802,340) per Delegate Region . . . and allocated through Delegate
3 Region Project Plans approved by Navajo Nation Council resolution and
4 signed into law by the President of the Navajo Nation . . . See CJN-29-22,
5 Section Three (B).

- 6 2. The Delegate Region Project Plan funding will be allocated to the Navajo
7 Nation Central Government, specifically the Division of Community
8 Development or other appropriate Navajo Nation Division or Department,
9 to implement the projects rather than directly to the Chapters. See CJN-29-
10 22, Section Three (D).
- 11 3. The Navajo Nation Central Government, specifically the Division of
12 Community Development or other appropriate Navajo Nation Division or
13 Department, shall manage and administer funds and Delegate Region
14 Project Plans on behalf of Non-LGA-Certified Chapters. The Navajo Nation
15 Central Government may award funding to LGA-Certified Chapters through
16 sub-recipient agreements to implement and manage specific projects, but
17 shall maintain Administrative Oversight over such funding and Delegate
18 Region Project Plans. See CJN-29-22, Section Three (E).
- 19 4. Each Navajo Nation Council delegate shall select Fiscal Recovery Fund
20 eligible projects within their Delegate Region to be funded by the NNFRF
21 Chapter and Regional Projects Expenditure Plan through a Delegate Region
22 Projects Plan. The total cost of projects selected by each Delegate shall not
23 exceed their Delegate Region distribution of eight million eight hundred two
24 thousand three hundred forty dollars (\$8,802,340). See CJN-29-22, Section
25 Three (F).
- 26 5. Each Delegate Region Project shall identify its Administrative Oversight
27 entity and its Oversight Committee(s) and be subject CJY-41-21's NNDOJ
28 initial eligibility determination. See CJN-29-22, Section Three (L)(5) and
29 (L)(6).

1 C. The Navajo Nation Council Resolution No. CAP-10-23, AN ACTION RELATING
2 TO THE NAABIK'ÍYÁTI' COMMITTEE AND NAVAJO NATION COUNCIL;
3 APPROVING THE NAVAJO NATION FISCAL RECOVERY FUND DELEGATE
4 REGION PROJECT PLAN FOR HONORABLE HELENA NEZ BEGAY'S
5 DELEGATE REGION (CHAPTERS: COPPERMINE, K'AIBII'TO, LECHEE,
6 TONALEA/RED LAKE, BODAWAY/GAP), was signed into law by the President of
7 the Navajo Nation on May 5, 2023.

8 D. CAP-10-23, Section Four, states that:

- 9 1. Amendments to this legislation or to the Delegate Region Project Plan approved
10 herein shall only be adopted by resolution of the Navajo Nation Council and
11 approval of the President of the Navajo Nation pursuant to 2 N.N.C. § 164 (A)(17)
12 and 2 N.N.C. §§ 1005 (C) (10), (11), and (12).

13 E. All additional projects listed in the Hon. Helena Nez Begay's Delegate Region
14 Projects Plan, attached as **Exhibit A**, have been deemed Fiscal Recovery Fund eligible
15 by NNDOJ. In addition, Hon. Helena Nez Begay's Delegate Region Projects Plan
16 does *not* exceed the amount of \$8,802,340, as set forth in CJN-29-22, Section Three
17 (F).

18 F. The Navajo Nation Council hereby finds that it is in the best interest of the Navajo
19 Nation and the Hon. Helena Nez Begay's Delegate Region Chapters and communities
20 to approve and adopt the additional projects as part of the Navajo Nation Fiscal
21 Recovery Fund Delegate Region Project Plan for Hon. Helena Nez Begay's Delegate
22 Region (Chapters: Coppermine, K'aibii'to, LeChee, Tonalea/Red Lake,
23 Bodaway/Gap) as set forth in **Exhibit A**.

24
25 **SECTION THREE. AMENDING CAP-10-23, THE NAVAJO NATION FISCAL**
26 **RECOVERY FUND DELEGATE REGION PROJECT PLAN FOR HONORABLE**
27 **HELENA NEZ BEGAY'S DELEGATE REGION (CHAPTERS: COPPERMINE,**
28 **K'AIBII'TO, LECHEE, TONALEA/RED LAKE, BODAWAY/GAP), TO INCLUDE**
29 **ADDITIONAL PROJECTS FOR THIS DELEGATE REGION**

1 A. The Navajo Nation hereby approves the additional projects as part of the Navajo Nation
2 Fiscal Recovery Fund Delegate Region Project Plan for Helena Nez Begay's Delegate
3 Region (Chapters: Coppermine, K'aibii'to, LeChee, Tonalea/Red Lake, Bodaway/Gap)
4 set forth in **Exhibit A**.

5 B. The Delegate Region Project Plan approved herein shall comply with all applicable
6 provisions of CJY-41-21, CJN-29-22, and BFS-31-21.

7 C. Any inconsistencies between this legislation, the Delegate Region Project Plan, and the
8 individual project appendix, shall be resolved in favor of the project appendix reviewed
9 by Department of Justice during their eligibility determination(s).

10
11 **SECTION FOUR. AMENDMENTS**

12 Amendments to this legislation or to the Delegate Region Project Plan approved herein
13 shall only be adopted by resolution of the Navajo Nation Council and approval of the
14 President of the Navajo Nation pursuant to 2 N.N.C. § 164 (A)(17) and 2 N.N.C. §§ 1005
15 (C) (10), (11), and (12).

16
17 **SECTION FIVE. EFFECTIVE DATE**

18 This legislation shall be effective upon its approval pursuant to 2 N.N.C. § 221(B), 2 N.N.C.
19 § 164 (A)(17), and 2 N.N.C. §§ 1005 (C) (10), (11), and (12).

20
21 **SECTION SIX. SAVING CLAUSE**

22 If any provision of this legislation is determined invalid by the Navajo Nation Supreme Court,
23 or by a Navajo Nation District Court without appeal to the Navajo Nation Supreme Court,
24 those provisions of this legislation not determined invalid shall remain the law of the Navajo
25 Nation.

NAVAJO NATION FISCAL RECOVERY FUND DELEGATE REGION PROJECT PLAN

Exhibit A

COUNCIL DELEGATE: Hon. Helena Nez Begay

CHAPTERS: Coppermine, K'aibii'to, LeChee, Tonlea/Red Lake, Bodaway/Gap

FUNDING RECIPIENT	SUBRECIPIENT	EXPENDITURE PLAN / PROJECT	ADMIN OVERSIGHT	FRF CATEGORY	DOJ REVIEW #	AMOUNT
		TOTAL AMOUNT APPROPRIATED in CAP-10-23 on May 5, 2023				\$ 4,781,904.50
Division of Community Development	*LeChee Chapter	LeChee Chapter Affordable Housing Project	Division of Community Development	2.15	HK0272-2	\$ 1,513,000.00
Division of Community Development	None Identified	Kaibeto Chapter Renovation Project	Division of Community Development	6.1	HK0347	\$ 100,000.00
Division of Community Development	None Identified	Kaibeto Chapter New Housing Construction Project	Division of Community Development	2.16	HK0338-2	\$ 630,000.00
		UN-ALLOCATED AMOUNT				\$ 1,777,435.50
					TOTAL:	\$ 8,802,340.00

*Per CJN-29-22, Section Three (E), the "Navajo Nation Central Government may award funding to LGA-Certified Chapters through sub-recipient agreements to implement and manage specific projects, but shall maintain Administrative Oversight over such funding and Delegate Region Project Plans."



NAVAJO NATION DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL

ETHEL B. BRANCH
Attorney General

HEATHER CLAH
Deputy Attorney General

DEPARTMENT OF JUSTICE
INITIAL ELIGIBILITY DETERMINATION
FOR NAVAJO NATION FISCAL RECOVERY FUNDS

RFS/HK Review #: HK 0272-2

Date & Time Received: 1/19/23 at 9:37

Date & Time of Response: 26 January 2023; 4:04 pm

Entity Requesting FRF: LeChee Chapter

Title of Project: Affordable Housing

Administrative Oversight: Division of Community Development

Amount of Funding Requested: \$1,513,000

Eligibility Determination:

- FRF eligible
 FRF ineligible
 Additional information requested

FRF Eligibility Category:

- (1) Public Health and Economic Impact
 (2) Premium Pay
 (3) Government Services/Lost Revenue
 (4) Water, Sewer, Broadband Infrastructure

U.S. Department of Treasury Reporting Expenditure Category: _____
2.15, Long-term Housing Security: Affordable Housing

Returned for the following reasons (Ineligibility Reasons/Paragraphs 5.E.(1)-(10) of FRF Procedures):

- | | |
|--|--|
| <input type="checkbox"/> Missing Form | <input type="checkbox"/> Expenditure Plan incomplete |
| <input type="checkbox"/> Supporting documentation missing | <input type="checkbox"/> Funds will not be obligated by 12/31/2024 |
| <input type="checkbox"/> Project will not be completed by 12/31/2026 | <input type="checkbox"/> Incorrect Signatory |
| <input type="checkbox"/> Ineligible purpose | <input type="checkbox"/> Inconsistent with applicable NN or federal laws |
| <input type="checkbox"/> Submitter failed to timely submit CARES reports | |
| <input type="checkbox"/> Additional information submitted is insufficient to make a proper determination | |

Other Comments: _____

Name of DOJ Reviewer: Adjua Adjei-Danso

Signature of DOJ Reviewer: Adjua Adjei-Danso

Digitally signed by Adjua Adjei-Danso
Date: 2023.01.26 16:05:26 -0700

Disclaimers:

If additional information has been requested and you wish to provide it, please resubmit all the required forms updated to include the additional information. Full resubmission will expedite the Initial Eligibility Determination process. Therefore, please include a new RFS form indicating resubmission, revised Appendix A, Budget Form 1, and other supporting documents. **Please email your resubmission to arpa@nndoj.org.** Please be aware that under Resolution BFS-31-21 a Project or Program can only be reviewed twice, therefore it is critical that you include all the requested additional information for your second submission.

An NNDOJ Initial Eligibility Determination is based on the documents provided, which NNDOJ will assume are true, correct, and complete. Should the Project or Program change in any material way after the initial determination, the requestor must seek the advice of NNDOJ. An initial determination is limited to review of the Project or Program as it relates to whether the Project or Program is a legally allowable use – it does not serve as an opinion as to whether or not the Project or Program should be funded, nor does it serve as an opinion as to whether or not the amount requested is reasonable or accurate.



NAVAJO NATION DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL

DOREEN N. MCPAUL
Attorney General

KIMBERLY A. DUTCHER
Deputy Attorney General

DEPARTMENT OF JUSTICE
INITIAL ELIGIBILITY DETERMINATION
FOR NAVAJO NATION FISCAL RECOVERY FUNDS

RFS/HK Review #: HK0272

Date & Time Received: 12/6/2022 at 15:09

Date & Time of Response: 12/13/2022 5:00 PM

Entity Requesting FRF: LeChee Chapter

Title of Project: 3.10-Long Term Housing Security--Affordable Housing

Administrative Oversight: Division of Community Development

Amount of Funding Requested: \$1,513,000

Eligibility Determination:

- FRF eligible
 FRF ineligible
 Additional information requested

FRF Eligibility Category:

- (1) Public Health and Economic Impact (2) Premium Pay
 (3) Government Services/Lost Revenue (4) Water, Sewer, Broadband Infrastructure

U.S. Department of Treasury Reporting Expenditure Category: TBD

Returned for the following reasons (Ineligibility Reasons / Paragraphs 5. E. (1) - (10) of FRF Procedures):

- | | |
|---|--|
| <input type="checkbox"/> Missing Form | <input type="checkbox"/> Expenditure Plan incomplete |
| <input type="checkbox"/> Supporting documentation missing | <input type="checkbox"/> Funds will not be obligated by 12/31/2024 |
| <input type="checkbox"/> Project will not be completed by 12/31/2026 | <input type="checkbox"/> Incorrect Signatory |
| <input type="checkbox"/> Ineligible purpose | <input type="checkbox"/> Inconsistent with applicable NN or federal laws |
| <input type="checkbox"/> Submitter failed to timely submit CARES reports | |
| <input checked="" type="checkbox"/> Additional information submitted is insufficient to make a proper determination | |

Other Comments: _____

We need more information to determine if the proposed housing assistance is an eligible use. To assist us, please provide answers to the following questions in as much detail as possible and include any other relevant information, including any applications or other attachments:

- 1. What is the criteria to be approved for a new home/how will recipients be selected? Please be specific, including any family size and income limitations, as well as any other specific needs of the intended recipients.**
- 2. Please describe in more detail the homes to be built, including square footage.**
- 3. Please describe how the estimated size and cost per home compares to homes in the area these homes will be located.**
- 4. Please explain whether the home construction projects would qualify for any federally funded housing programs, including but not limited to the National Housing Trust Fund, Indian Housing Block Grant program, the Indian Community Development Block Grant program, or the Bureau of Indian Affairs Housing Improvement Program.**

Name of DOJ Reviewer: Navalyn R. Platero

Signature of DOJ Reviewer: 

If you wish to provide the additional information requested please resubmit all the required forms updated to include the additional information. Full resubmission will expedite the Initial Eligibility Determination process. Therefore, please include a new RFS form indicating resubmission, revised Appendix A, budget form 1, and other supporting documents. **Please email your resubmission to arpa@nndoj.org.** Please be aware that under Resolution BFS-31-21 a Project can only be reviewed twice, therefore it is critical that you include all the requested additional information for your second submission.

Fwd: Questions from LeChee Chapter

Tom Platero

Sat 12/17/2022 12:06 PM

To Navajo Nation Fiscal Recovery Fund Office <NNFRFO@navajo-nsn.gov>;

[Get Outlook for iOS](#)

From: Jerry L. Williams <jerrywilliams@navajo-nsn.gov>

Sent: Thursday, December 15, 2022 9:47:26 PM

To: Tom Platero <t.platero@navajo-nsn.gov>

Cc: Paul Begay <paulbegay@navajo-nsn.gov>

Subject: FW: Questions from LeChee Chapter

FYI

From: Renee Tsosie <rtsosie@nnchapters.org>

Sent: Thursday, December 15, 2022 1:17 PM

To: Nplatero@nndoj.org

Cc: Lechee Chapter <lechee@navajochapters.org>; Jerry L. Williams <jerrywilliams@navajo-nsn.gov>

Subject: Questions from LeChee Chapter

Good afternoon Navalyn,

In receipt of your email from Delegate Paul Begay's LDA, Jerry Williams. Thanks for sending out the email to him requesting additional information on the approval for our chapter.

Here are my responses to the four questions you had asked.

1. A community needs assessment based on multi generation homes, with overcrowding. A lot of our residents here in LeChee were affected by COVID 19 and had to leave their employment and homes off the reservation, then when they moved home there was no housing available for them to move their young families into, also they had to move back into their parents place or live with grandparents, and take a lower salary position to make monthly ends meet. We have an overcrowded household living together, ie. 2 bedrooms with 2 families of more than 6+ people.
2. Our request is to purchase module homes and get them placed within the community where they have infrastructure set up already. 3 bedroom home with a 704+ square foot. *(This information was provided to you in the original proposal we turned in)*
3. The City of Page is near by which we will make a comparison to.
 - a. The 3 bedroom home is estimated at \$250k with the land/taxes - City of Page
 - b. 3 bedroom modular home \$91,000.00 + infrastructure setup \$3,000.00 - Mobile home vendor.
 - c. To build a 3 bedroom house in LeChee with manpower/infrastructure estimated by square footage of 704 feet = \$175k.
4. I am not sure what these programs are and never research them. I have never researched them because the chapter assumed that during our presentation from Tom Platero the ARPA funding was made available to all chapters to assist the

community members based on the impact of COVID 19 Pandemic. During his presentation he did not mention we need to look for other funds that could help the chapters. This is the first time this question has come up.

If you have additional questions please respond to this email thread. You also did not provide a phone number within your email.

--

Renee Tsoie
Chapter Manager

P.O. Box 4720
Page, Arizona 86040
Office: 928.698.2802
Main: 928.698.2805

WARNING: External email. Please verify sender before opening attachments or clicking on links.

THE NAVAJO NATION
FISCAL RECOVERY FUNDS REQUEST FORM & EXPENDITURE PLAN
FOR GOVERNANCE-CERTIFIED CHAPTERS

Part 1. Identification of parties.

Governance-Certified Chapter requesting FRF: LeChee Chapter Date prepared: 11/9/22

Chapter's mailing address: PO Box 4720, Page, Arizona 86040 phone & email: 928-698-2805
website (if any): lechee@navajochapters.org

This Form prepared by: Renee Tsosie phone/email: 928-698-2805
Chapter Manager 928-698-2805

CONTACT PERSON'S name and title

CONTACT PERSON'S info

Title and type of Project: 3.10 Long Term Housing Security - Affordable Housing *LeChee Chapter Mobile Home Purchase*

Chapter President: JoAnn Yazzie- Pioche phone & email: 928-660-3933

Chapter Vice-President: Cassie Scott phone & email: 928-225-7674

Chapter Secretary: Sharla Dale- Hunt phone & email: 928-209-2851

Chapter Treasurer: Sharla Dale-Hunt phone & email: 928-209-2851

Chapter Manager or CSC: Renee Tsosie phone & email: 928-283-3342

DCD/Chapter ASO: Milford Maloney phone & email: 928-283-3342

List types of Subcontractors or Subrecipients that will be paid with FRF (if known): _____

document attached

Amount of FRF requested: \$1,513,000.00 FRF funding period: January 1, 2023- September 30, 2026

indicate Project starting and ending/deadline date

Part 2. Expenditure Plan details.

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

The LeChee Chapter is requesting \$1,513,000.00 to purchase new 2-3 bedroom mobile homes to assist Navajo families throught the LeChee Chapter community. Families were impacted by the COVID-19 Pandemic where families had to move into multi-generational homes, which cause over crowding.

document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

This will provide stable homes to those in need, those with limited economic opportunities and needed sanitary infrastructure for community members recovering from COVID-19. This also benefits elderlies that live in the same home.

document attached

(c) A prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the Program(s) or Project(s) by December 31, 2026:

APPENDIX A

Secure mobile homes for LeChee Chapter Members - 01/01/2023 - 04/01/2023
Advertisement for purchase through 164 process with assistance from FRF Team 04/01/2023 - 06/01/2023
Purchase: 06/01/2023 -09/30/2026

document attached

(d) Identify who will be responsible for implementing the Program or Project:

Renee Tsosie, Chapter Manager
Chapter Officials: Joann Yazzie- Pioche; Chapter President Cassle Scott; Chapter Vice President, Sharla Hunt; Chapter Secretary/Treasurer

document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:

The homeowners will be responsible for all repair and maintenance once mobile home has been delivered to a completed homesite lease.

document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:

3.10 Long Term Housing Security - Affordable Housing

Provide new homes for Community families that will help address multi-generational living conditions due to COVID-19 Pandemic. A lot of families had returned home, leaving the current living conditions, leaving their employment and education behind. Then come home to overcrowded living conditions which caused multi-generational living conditions by offering housing support and improve access to secured and stable affordable housing.

document attached

Part 3. Additional documents.

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

Chapter Resolution
Navajo Nation Budget Forms
Appendix Form J

Chapter Resolution attached

Part 4. Affirmation by Funding Recipient.

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:

Chapter's Preparer:

Renee Tsosie
signature of Preparer CONTACT PERSON

Approved by:

Joann Yazzie Pioche
signature of Chapter President or Vice President

Approved by:

Renee Tsosie
signature of Chapter Manager or CSC

Approved by:

Sharla Hunt 11-23-22
signature of DCD Chapter ASO

Approved to submit for Review:

Lisa Jynn, NNFRF
signature of DCD Director

THE NAVAJO NATION
PROGRAM BUDGET SUMMARY

PART I. Business Unit No.: _____		New		Program Title: _____		LeChee Chapter		Division/Branch: _____		DCD	
Prepared By: _____		Renee Tsosie		Phone No.: _____		(928) 698-2805		Email Address: _____		rtsosie@nncchapters.org	
PART II. FUNDING SOURCE(S)		Fiscal Year Term	Amount	% of Total	PART III. BUDGET SUMMARY						
NIN Fiscal Recovery Fund		01/01/23 - 09/30/28	-1,760,468.00	100%	Fund Type Code	NNC Approved Original Budget	Proposed Budget	Difference of Total			
			1,573,000		2001 Personnel Expenses						
					3000 Travel Expenses						
					3500 Meeting Expenses						
					4000 Supplies						
					5000 Lease and Rental						
					5500 Communications and Utilities						
					6000 Repairs and Maintenance						
					6500 Contractual Services	6	0	1,573,000	1,573,000		1,573,000
					7000 Special Transactions						
					8000 Public Assistance						
					9000 Capital Outlay						
					9500 Matching Funds						
					9500 Indirect Cost						
					TOTAL		\$0.00	1,573,000	1,573,000		1,573,000
					TOTAL		\$0.00	-1,760,468.00	-1,760,468.00		-1,760,468.00
					PART IV. POSITIONS AND VEHICLES						
					(D)		(E)				
					Total # of Positions Budgeted:		0	0	0	0	0
					Total # of Vehicles Budgeted:		0	0	0	0	0
					TOTAL:		1,573,000	-1,760,468.00	100%		


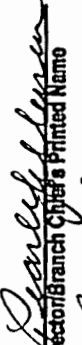
PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.

SUBMITTED BY: _____
 Program Manager's Printed Name: Sondata J.
 Program Manager's Signature and Date: [Signature] 12.2.22

APPROVED BY: _____
 Division Director / Branch Chief's Printed Name: [Signature]
 Division Director / Branch Chief's Signature and Date: [Signature] 12.2.22

THE NAVAJO NATION
PROGRAM PERFORMANCE CRITERIA

FY 2023

PART I. PROGRAM INFORMATION:		Business Unit No.: <u>New</u>		Program Name/Title: <u>LeChee Chapter</u>		Affordable Housing			
PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:		Resolution LC 11142022B : Purchase 19 Mobile Homes for multi-generational and multi-family units that have returned to the Navajo Nation due to COVID-19 pandemic, within the FRF funding per							
PART III. PROGRAM PERFORMANCE CRITERIA:		1st QTR		2nd QTR		3rd QTR		4th QTR	
		Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual
1. Goal Statement: Request for Quotes and Sole Sourcing									
Program Performance Measure/Objective: Request for Quotes for Manufacture Home using Navajo Nation Source Listing & other Source listing.				1					
2. Goal Statement: Starting Homesite Lease Paperwork									
Program Performance Measure/Objective: Assist 2 Community Members with securing homesite leases.								2	
3. Goal Statement: Start 164 Process with assistance from FRF Team									
Program Performance Measure/Objective: Advertise for purchase of Mobile Homes by 06/01/2023						1			
4. Goal Statement: Start or purchase mobile homes									
Program Performance Measure/Objective: Purchase 4 mobile homes by 09/30/2023								2	
5. Goal Statement: Program Performance Measure/Objective:									
PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.									
 Program Manager's Printed Name: <u>Donalata</u> Program Manager's Signature and Date:					 Division Director/Branch Chief's Printed Name: <u>Pearllylyn</u> Division Director/Branch Chief's Signature and Date: <u>12.2.22</u>				



THE NAVAJO NATION
PROGRAM PERFORMANCE CRITERIA

FY 2023

PART I. PROGRAM INFORMATION:		Business Unit No.: <u>New</u>		Program Name/Title: <u>LoChes Chapter Affordable Housing</u>					
PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM: Resolution LC 11142022: Purchase 19 Mobile Homes for multi-generational and multi-family units that have returned to the Navajo Nation due to COVID-19 pandemic, within the FRF funding part									
PART III. PROGRAM PERFORMANCE CRITERIA:									
1. Goal Statement	Start or purchase mobile homes	1st QTR		2nd QTR		3rd QTR		4th QTR	
		Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual
Program Performance Measure/Objective: Purchase 6 mobile homes by 09/30/2024		2		2		2		2	
2. Goal Statement: Starting Homesite Lease Paperwork	Program Performance Measure/Objective: Assist 3 Community Members with securing homesite leases.	1		1		1		1	
3. Goal Statement:	Program Performance Measure/Objective:								
4. Goal Statement:	Program Performance Measure/Objective:								
5. Goal Statement:	Program Performance Measure/Objective:								
PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.									
		Program Manager's Printed Name: <u>Donalata Or</u>		Program Manager's Signature: <u>[Signature]</u>		Division Director/Branch Chief's Printed Name: <u>Deborah L. [Signature]</u>		Division Director/Branch Chief's Signature and Date: <u>12.2.22</u>	

THE NAVAJO NATION
PROGRAM PERFORMANCE CRITERIA

FY 2023

PART I. PROGRAM INFORMATION:	Business Unit No.: _____	New	Program Name/Title: _____	LeChee Chapter	Affordable Housing
PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:	Resolution LC 11142022 : Purchase 19 Mobile Homes for multi-generational and multi-family units that have returned to the Navajo Nation due to COVID-19 pandemic, within the FRF funding peak				
PART III. PROGRAM PERFORMANCE CRITERIA:					
1. Goal Statement:					
Start or purchase mobile homes					
Program Performance Measure/Objective:					
Purchase 7 mobile homes by 09/30/2025	2		2		1
2. Goal Statement:					
Program Performance Measure/Objective:					
3. Goal Statement:					
Program Performance Measure/Objective:					
4. Goal Statement:					
Program Performance Measure/Objective:					
5. Goal Statement:					
Program Performance Measure/Objective:					
PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.					
	 Program Manager's Printed Name Sondak G.		 Division Director/Branch Chief's Printed Name _____ 12.2.22		
	Program Manager's Signature and Date _____		Division Director/Branch Chief's Signature and Date _____ 12.2.22		

THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION

FY 2023

PART I. PROGRAM INFORMATION: Program Name/Title: _____ LeChee Chapter: <u>Affordable Housing</u> Business Unit No.: _____ New	
PART II. DETAILED BUDGET:	
(A)	(B)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)
6500	CONTRACTUAL SERVICES 11 - Mobile Home x \$91,000.00 = \$1,001,000.00 3 Bedroom 2 bath 8 - Mobile Home x \$64,000.00 = \$512,000.00 2 Bedroom 1 bath
	Total by DETAILED Object Code (LOD 6)
	Total by MAJOR Object Code (LOD 4)
	1,001,000 512,000 1,513,000
TOTAL	
	1,513,000 1,513,000

THE NAVAJO NATION
PROJECT BUDGET SCHEDULE

PART I. Business Unit No.: <u>NEW</u>		PART II. Project Information							
Project Title: <u>3.10 Long-Term Housing Security - Affordable Housing</u>		Project Type: <u>Housing</u>							
Project Description: <u>Purchase 19 mobile homes for multi-generational and multi-family units</u>		Planned Start Date: <u>1/1/2023</u>							
		Planned End Date: <u>9/30/2026</u>							
Check one box: <input checked="" type="checkbox"/> Original Budget <input type="checkbox"/> Budget Revision <input type="checkbox"/> Budget Reallocation <input type="checkbox"/> Budget Modification		Project Manager: <u>Renee Tossie</u>							
PART III. List Project Task separately, such as Plan, Design, Construct, Equip or Furnish.									
PART IV. Use Fiscal Year (FY) Quarters to complete the information below. O = Oct.; N = Nov.; D = Dec., etc.		Expected Completion Date if project exceeds 8 FY Qtrs.							
	FY 2023								
	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Date
	O N D	J F M	A M J	J A S	O N D	J F M	A M J	J A S	O N D J J F M
01/01/2023 - 04/01/2023 Request for Quotes & Sole Sourcing		x							
Assist 2 community member w/homeste lease	x	x	x	x					
04/01/2023 - 06/01/2023 Purchase Mobile Homes with the 164 process			x						
06/01/2023-9/30/2023 Purchase 4 mobile homes by 9/30/23				x					
10/01/2023-9/30/2024 Purchase 6 mobile homes by 9/30/24					x				
Assist 3 community member w/homeste lease					x	x	x	x	
PART V. Expected Quarterly Expenditures	\$	\$	\$	\$	\$	\$	\$	\$	PROJECT TOTAL

THE NAVAJO NATION
PROJECT BUDGET SCHEDULE

PART I. Business Unit No.: NEW Project Title: 3.10 Long-Term Housing Security - Affordable Housing Project Description: Purchase 10 homes for multi-generational and multi-family units Check one box: <input checked="" type="checkbox"/> Original Budget <input type="checkbox"/> Budget Revision <input type="checkbox"/> Budget Reallocation <input type="checkbox"/> Budget Modification		PART II. Project Information Project Type: Housing Planned Start Date: 4/3/2023 Planned End Date: 9/30/2026 Project Manager: Renee Tsosie																																																																																																																																			
PART III. List Project Task separately, such as Plan, Design, Construct, Equip or Furnish. 10/01/2023-9/30/2024 Purchase 7 mobile homes by 9/30/25		PART IV. Use Fiscal Year (FY) Quarters to complete the information below. O = Oct.; N = Nov.; D = Dec., etc. <table border="1" style="width:100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th colspan="2"></th> <th colspan="12">FY 2025</th> <th colspan="2"></th> </tr> <tr> <th colspan="2"></th> <th colspan="3">1st Qtr.</th> <th colspan="3">2nd Qtr.</th> <th colspan="3">3rd Qtr.</th> <th colspan="3">4th Qtr.</th> <th colspan="2">Date</th> </tr> <tr> <th colspan="2"></th> <th>O</th><th>N</th><th>D</th> <th>J</th><th>F</th><th>M</th> <th>A</th><th>M</th><th>J</th> <th>J</th><th>A</th><th>S</th> <th>O</th><th>N</th><th>D</th> <th>J</th><th>F</th><th>M</th> </tr> </thead> <tbody> <tr> <td colspan="2" style="text-align: left;">x</td> <td>x</td><td>x</td><td>x</td> <td>x</td><td>x</td><td>x</td> <td>x</td><td>x</td><td>x</td> <td>x</td><td>x</td><td>x</td> <td></td><td></td><td></td> <td></td><td></td><td></td> </tr> <tr> <td colspan="2" style="text-align: right;">\$</td> <td>\$</td><td>\$</td><td>\$</td> <td>\$</td><td>\$</td><td>\$</td> <td>\$</td><td>\$</td><td>\$</td> <td>\$</td><td>\$</td><td>\$</td> <td>\$</td><td>\$</td><td>\$</td> <td>\$</td><td>\$</td><td>\$</td> </tr> <tr> <td colspan="2" style="text-align: right;">PART V.</td> <td colspan="16"></td> <td style="text-align: right;">PROJECT TOTAL</td> </tr> <tr> <td colspan="2" style="text-align: right;">Expected Quarterly Expenditures</td> <td colspan="16"></td> <td style="text-align: right;">\$</td> </tr> </tbody> </table>				FY 2025																1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.			Date				O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	x		x	x	x	x	x	x	x	x	x	x	x	x							\$		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	PART V.																		PROJECT TOTAL	Expected Quarterly Expenditures																		\$
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FOR OMB USE ONLY: Resolution No. _____

FMIS Set Up Date: _____

Company No. _____

OMB Analyst: _____



P.O. Box 4720 LeChee, AZ, 86040

T: (928)634-2805

F: (928)634-2802

E: lechee@navajochapters.org

W: lechee.navajochapters.org

**RESOLUTION OF THE LECHEE CHAPTER
RESOLUTION: LC 11142022**

**APPROVING THE NAVAJO NATION FISCAL RECOVERY FUND EXPENDITURE
PLANS FOR CHAPTER AND REGIONAL PROJECTS IN THE AMOUNT OF
\$1,760,468 TO CONSTRUCT NEW 1-2 BEDROOM HOMES AND PURCHASE A
THREE BAY WAREHOUSE BUILDING.**

WHEREAS:

1. Pursuant to 26 N.N.C. (Navajo Nation Council) ss 3(A), the LeChee Chapter is a certified Chapter of the Navajo Nation Government, as listed as 11 N.N.C. ss 10as amended which has also been certified pursuant to the Navajo Nation Local Governance Act, 26 N.N.C. ss 1 et seq., as Amended and possesses the authority and responsibility to promote local projects that benefit the local community and its economic development; and
2. Pursuant to 26 N.N.C. ss 1(B), the LeChee Chapter is vested with authority to review all matters affecting the community and make appropriate recommendations to the Navajo Nation, federal, state and local agencies for appropriate actions, and is also empowered by the Navajo Council to review all matters affecting the local community and to make favorable decisions in the best interest of all the community to protect and promote the general health, safety and welfare of the Chapter's Membership and all Navajos; and,
3. The LeChee Chapter is empowered by the Navajo Nation Council to review all matters affecting the local community to make favorable decisions in the best interest for the general health, safety and welfare of the Chapter membership and all Navajo; and,
4. The LeChee Chapter recognizes that multi-generational and multi-family units that have returned to the Navajo Nation due to the COVID-19 pandemic and need new homes due limited economic opportunities and sanitary infrastructures; and
5. The LeChee Chapter has purchased equipment and received a donated fire truck which the chapter is in need of a new warehouse to store the equipment, and to keep it from weather damages occurring during the hot/cold months. The equipment will be utilized for community projects and to use the Navajo Nation Heavy Equipment Policy and Procedures; and
6. The LeChee Chapter shall provide the Navajo Nation Fiscal Recover Fund Documents used in this
7. plan as Exhibit A:
 - a. Navajo Nation Fiscal Recovery Fund Document Checklist
 - b. Appendix A – Request Form & Expenditure Plan
 - c. Appendix B – Navajo Nation Budget Forms



P.O. Box 4720 LeChee, AZ, 86040 P: 928-288-2505 F: 928-288-2502 E: lechee@navajochapters.org W: lechee.navajochapter.org

d. Approving Chapter Resolution

NOW; THEREFORE, BE IT RESOLVED THAT:

1. The LeChee Chapter hereby approves the Navajo Nation fiscal recovery fund expenditure plans for chapter and regional projects in the amount of \$1,760,468 to construct new homes and/or a 3-Bay Warehouse.

CERTIFICATION

We; hereby, certify that the foregoing Resolution of the LeChee Chapter was duly considered by the LeChee Chapter and the membership of the LeChee Chapter of the Navajo Nation at a duly-called meeting at LeChee, Navajo Nation, at which a quorum was present, and which was conducted in accordance with the laws of the Navajo Nation and the ordinances, resolutions, rules, and policies of the LeChee Chapter, and that the same was passed by a vote of: 07 in favor, 00 opposed, 01 abstained on this 14th day of: November 2022.

Motioned by: Roberta Lyons

Seconded by: Sharla Hunt

JoAnn Yazzie-Pioche
JoAnn Yazzie-Pioche, President

Cassie Scott
Cassie Scott, Vice-President

Sharla Dale Hunt
Sharla Hunt, Secretary and Treasurer

Tyler Manson
Tyler Manson, Grazing Official

Paul Begay, Council Delegate



P.O. Box 4729 LeChee AZ, 86040 P: (928)698-2505 F: (928)698-2803 E: lechee@navajochapters.org W: lechee.navajochapters.org

**RESOLUTION OF THE LECHEE CHAPTER
RESOLUTION: LC 11142022B**

RECOGNIZING AND APPROVING THE NAVAJO NATION FISCAL RECOVERY FUND (NNFRF) IN THE AMOUNT OF: \$8,802,340.00 FOR CHAPTERS AND REGIONAL PROJECTS REWARDED TO DELEGATE PAUL BEGAY FOR DISTRICT ONE CHAPTERS.

WHEREAS:

1. The LeChee Chapter Pursuant to: 26 N.N.C. (Navajo Nation Council) ss 3(A), the LeChee Chapter is a certified Chapter of the Navajo Nation Government, as listed as 11 N.N.C. ss 10 as amended which has also been certified pursuant to the Navajo Nation Local Governance Act, 26 N.N.C. ss 1 et seq., as Amended and possesses the authority and responsibility to promote local projects that benefit the local community and its economic development; and,
2. Pursuant to: 26 N.N.C. ss 1(B), the LeChee Chapter is vested with authority to review all matters affecting the community and make appropriate recommendations to the Navajo Nation, federal, state and local agencies for appropriate actions, and is also empowered by the Navajo Council to review all matters affecting the local community and to make favorable decisions in the best interest of all the community to protect and promote the general health, safety, and welfare of the Chapter's Membership and all Navajos; and,
3. The LeChee Chapter is empowered by the Navajo Nation Council to review all matters affecting the local community to make favorable decisions in the best interest for the general health, safety and welfare of the Chapter membership and all Navajo; and,
4. The LeChee Chapter recognizes Navajo Nation Council Resolution: CJN-29-22 will benefit the Navajo People by administering funds in their best interest; and,
5. The Fiscal Recovery Funds were allocated in response to the COVID-19 pandemic and its impact on the Navajo People; and,
6. The LeChee Chapter and Regional Projects Expenditure Plan allows Honorable Paul Begay to select projects for his region and aid in expediting the process needed to obligate, encumber, expend funds, and execute construction contracts.

7. The LeChee Chapter shall provide the Navajo Nation Fiscal Recover Fund Documents used in this plan as Exhibit A:

- a. Navajo Nation Council Resolution: CJN-29-22
- b. NNFRF Delegate Chapter and Regional Projects Expenditure Plan Summary

NOW; THEREFORE, BE IT RESOLVED THAT:

1. The LeChee Chapter; hereby, recognizes and approves the Navajo Nation Fiscal Recovery Fund in the amount of: \$8,802,340 for Chapter and Regional Projects allocated to Honorable Delegate Paul Begay of the 24th Navajo Nation Council.

CERTIFICATION:

We; hereby, certify that the foregoing Resolution of the LeChee Chapter was duly considered by the LeChee Chapter and the membership of the LeChee Chapter of the Navajo Nation at a duly-called meeting at LeChee, Navajo Nation, at which a quorum was present, and which was conducted in accordance with the laws of the Navajo Nation and the: Ordinances, Resolutions, Rules, and Policies of the LeChee Chapter, and that the same was passed by a vote of: 09 in favor, 00 opposed, 01 abstained on this 14th day of: November 2022.

Motioned by: Cassie Scott

Seconded by: Sharla Dale Hunt

JoAnn Yazzie-Pioche
JoAnn Yazzie-Pioche, President

Cassie Scott

Cassie Scott, Vice-President

Sharla Dale Hunt

Sharla Hunt, Secretary and Treasurer

Tyler Manson

Tyler Manson, Grazing Official

Paul Begay, Council Delegate

#K0272

NAVAJO NATION DEPARTMENT OF JUSTICE



REQUEST FOR SERVICES

RESUBMITTAL

DOJ
DATE / TIME
RFS #: _____
UNIT: _____

*** FOR NNDOJ USE ONLY - DO NOT CHANGE OR REVISE FORM. VARIATIONS OF THIS FORM WILL NOT BE ACCEPTED. ***

CLIENT TO COMPLETE			
DATE OF REQUEST:	12/6/2022	ENTITY/DIVISION:	OPVP
CONTACT NAME:	Lisa Jymm	DEPARTMENT:	NNFRFO
PHONE NUMBER:	(928) 309-5535	E-MAIL:	ljymm@navajo-nsn.gov
COMPLETE DESCRIPTION OF LEGAL NEED AND SERVICES REQUESTED (Attach Documents): <i>Initial Eligibility Determination for LeChee Mobile Home Purchase in the amount of \$1,513,000. resubmittal</i>			
DEADLINE:	12/16/2022	REASON:	ARPA proposal
DOJ SECRETARY TO COMPLETE			
DATE/TIME IN UNIT:	REVIEWING ATTORNEY/ADVOCATE:		
DATE TIME OUT OF UNIT:	PREPARED BY (initial):		
DOJ ATTORNEY / ADVOCATE COMMENTS			
REVIEWED BY: (PRINT)		DATE / TIME:	
DOJ Secretary Called:	for Document Pick Up on	at	By:
PICKED UP BY: (PRINT)		DATE / TIME:	

NAVAJO NATION DEPARTMENT OF JUSTICE



**REQUEST
FOR
SERVICES**

DOJ
_____ DATE / TIME
RFS #: _____
UNIT: _____

RESUBMITTAL

*** FOR NNDJ USE ONLY - DO NOT CHANGE OR REVISE FORM. VARIATIONS OF THIS FORM WILL NOT BE ACCEPTED. ***

CLIENT TO COMPLETE			
DATE OF REQUEST: <u>1/19/2023</u>	ENTITY/DIVISION: <u>OPVP</u>		
CONTACT NAME: <u>Lisa Jymm</u>	DEPARTMENT: <u>Fiscal Recovery Fund Office</u>		
PHONE NUMBER: <u>(928) 309-5535</u>	E-MAIL: <u>ljymm@navajo-nsn.gov</u>		
COMPLETE DESCRIPTION OF LEGAL NEED AND SERVICES REQUESTED (Attach Documents): <i>Initial Eligibility Determination for LeChee Chapter Affordable Housing in the amount of \$1,513,000.00</i>			
DEADLINE: <u>2/2/2023</u>	REASON: <u>DOJ Review</u>		
DOJ SECRETARY TO COMPLETE			
DATE/TIME IN UNIT:	REVIEWING ATTORNEY/ADVOCATE:		
DATE TIME OUT OF UNIT:	PREPARED BY (initial):		
DOJ ATTORNEY / ADVOCATE COMMENTS			
REVIEWED BY: (PRINT)		DATE / TIME:	
DOJ Secretary Called:	for Document Pick Up on	at	By:
PICKED UP BY: (PRINT)		DATE / TIME:	